

CITY OF SURREY

BY-LAW NO. 13480

Surrey Parks, Recreation and Cultural Facilities Regulation By-law, 1998

As amended by By-law No. 15780, 07/11/2005; 16987, 07/27/09; 17392, 05/09/11

THIS IS A CONSOLIDATED BYLAW PREPARED BY THE CITY OF SURREY FOR CONVENIENCE ONLY. THE CITY DOES NOT WARRANT THAT THE INFORMATION CONTAINED IN THIS CONSOLIDATION IS CURRENT. IT IS THE RESPONSIBILITY OF THE PERSON USING THIS CONSOLIDATION TO ENSURE THAT IT ACCURATELY REFLECTS CURRENT BYLAW PROVISIONS.

- (a) WHEREAS the Council of the City of Surrey is empowered to make rules and regulations governing the management, maintenance, improvement, operation, conservation, control and use of property held by the City for pleasure, recreation or community purposes;
- (b) AND WHEREAS the general welfare of the community is enhanced by the availability and efficient use of pleasure, recreation and community use property within the City;
- (c) AND WHEREAS the Council of the City of Surrey has delegated to the General Manager, Parks, Recreation and Culture Department certain specific administrative powers of the Council relating to property held for pleasure, recreation and community purposes;

Under its statutory powers, including Part 2 of the *Community Charter*, S.B.C. 2003, c.26, the Council of the City of Surrey enacts the following provisions:

**INTENT OF BY-LAW**

- (a) to make rules and regulations to ensure that the best use is made of all parks, recreation and cultural facilities within the City; and
- (b) to empower the General Manager, Parks, Recreation and Culture to carry out the intent of this By-law.

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**Part 1**  
**Introductory Provisions**

**Title**

1. This By-law may be cited as "Surrey Parks, Recreation and Cultural Facilities Regulation By-law, 1998, No. 13480."

**Definitions**

2. In this By-law,

**"Bathing Beach"**

means any beach within a park normally used for swimming and similar aquatic exercises or for sun bathing.

**"Boulevard"**

includes any portion of any road, street or highway which has been sodded, seeded or otherwise improved and maintained by the Parks, Recreation and Culture Department.

**"City"**

means the City of Surrey.

**"Community Charter"**

means the *Community Charter*, S.B.C. 2003, c.26, as amended.

**"Driveway", "Roadway", "Path" or "Lane"**

includes any way or thoroughfare within a park set apart and improved by grading, gravelling or other means for the use of pedestrian, vehicular or animal traffic.

**"General Manager"**

means the General Manager, Parks, Recreation and Culture Department for the City, or designate.

**"Liquor"**

means liquor as defined in the *Liquor Control and Licensing Act*, R.S.B.C. 1996, c. 267, as amended.

**"Park"**

includes:

- (a) every public park, open space, playground, urban forest (including all driveways, roadways, paths and lanes within a public park, playground or urban forest), beach, boulevard, swimming pool (whether indoor or outdoor), water playground, wading pool, ice arena, community centre, art gallery, museum, arena, exhibition building, cemetery, marina, and all other community recreational or cultural facilities owned or controlled by the City; and
- (b) any real property acquired and held by the City and dedicated and reserved by it for the use, recreation or enjoyment of the public.

**"Person"**

includes natural persons of either gender, associations, corporations, bodies politic and partnerships, whether acting by themselves or by an agent, employee, or servant and the heirs, executors, administrators, successors and assigns or other legal representatives of such persons.

**"Smoke" or "Smoking"**

means to inhale, exhale, burn or carry a lighted cigarette, cigar, pipe, hookah pipe or other lighted smoking equipment that burns tobacco or other weed or substance.

**"Swimming Pool"**

includes any swimming pool, whether indoor or outdoor, or any water playground within a park.

## **"Vehicle"**

includes all forms of conveyance for the carriage or transport of persons, passengers, goods or materials, whether drawn by animals or propelled by any mechanical device or other motive power whatsoever, and shall include bicycles, motorcycles, tricycles, rollerblades, skateboards and boats.

### ***Part 2***

#### ***Grant of Powers***

#### **Accept and Hold Property**

3. Subject to the restrictions and requirements of the *Community Charter*, the City is hereby authorized and empowered to accept and to hold any real or personal property within the City for pleasure, recreation or community uses of the public.

#### **Powers of General Manager**

4. The General Manager shall, in addition to the responsibilities imposed upon him or her pursuant to this By-law, enforce and exercise all duties and powers which relate to any park and are imposed pursuant to any other by-law of the City and shall exercise those powers of collecting monies, rentals and admission fees and charges prescribed in such by-laws.
  - 4.1. Without limiting Section 4 or any other provision in this By-law, the General Manager may:
    - (a) make rules for the administration, management, control and protection of a park and the natural resources in a park;
    - (b) make rules prohibiting or regulating and controlling the time, place and manner in which animals may be permitted in any park;
    - (c) make rules regulating and controlling persons and their activities or use of a park or park facilities including prohibiting or regulating and controlling the actions, activities, conduct and behaviour of any person; and
    - (d) design, construct, modify and post signs in or around a park.

***Part 3***  
***Application***

**Parks**

5. Every park, subject to the trusts, dedications and reserves under which the park has been acquired and is being held by the City, shall be subject to the provisions of this By-law and the General Manager shall be responsible for enforcing its provisions.

**Additional Facilities**

6. The General Manager is hereby authorized and empowered and, subject to the limitations and requirements of the *Community Charter*, to acquire, construct, equip, operate and maintain such additional public recreational, cultural and community facilities within any park. All such additional facilities shall be included in the definition of "park" and shall be subject to all provisions and regulations of this By-law.

**Exemption**

7. The restrictions of this By-law shall not apply to employees, agents, contractors and volunteers of the City engaged in the performance of their duties.

***Part 4***  
***General Regulations***

**Advertising**

8. No person shall deliver, distribute, post, paint or affix any advertisement, promotional material, poster, bill or advertising within a park without the prior written permission of the General Manager.



## **After Dark**

9. No person shall enter, occupy or remain within a park between dusk of one day and dawn of the immediately following day.

## **Aircraft**

10. No person shall land or launch an aircraft within, into or from a park without the prior written permission of the General Manager.

## **Boats**

11. No person shall use any boat, motor boat, sea sled or other contrivance or thing on a pond, lake, stream, creek or any other waterway within a park without the prior written permission of the General Manager or unless otherwise posted.

## **Construction**

12. No person shall erect, construct, place or cause to be erected, constructed or placed, any building, shelter, pavilion or other permanent construction whatsoever any place within a park without the prior written permission of the General Manager.
13. No person shall erect, construct, place or cause to be erected, constructed or placed, any tent, trailer, mobile home, portable shelter, contrivance, device or other construction whatsoever any place within a park without the prior written permission of the General Manager.
14. Any person who receives written permission pursuant to Section 12 or Section 13 shall post a copy of such permission conspicuously at the construction site.

## **Damage**

15. No person shall within a park:
- (a) remove, cut, break, injure or in any way destroy or damage any animal, tree, shrub, plant, turf, sod, or flower;
  - (b) cut or remove any tree, timber or firewood;
  - (c) damage or deface any building, structure, fence, sign, seat, bench or ornament;
  - (d) damage, deface, clutter or block any boulevard, driveway, roadway, path or lane;
  - (e) injure, deface or destroy any notice, sign, rule or regulation posted or affixed to anything by order or permission of the General Manager;
  - (f) climb, walk or sit upon any wall, fence or other structure unless it is designed and intended for such purpose;
  - (g) cross, travel on, use or walk upon any area where signs have been posted forbidding such use; or
  - (h) place, plant, or introduce any plant or animal into a park without the prior written permission of the General Manager.
16. No person shall wilfully or maliciously let off, turn on, or discharge any water so that the water runs to waste and useless out of any reservoir, pond, lake, tap, pipe or other fixture within a park.

## **Encroachment**

17. No person shall encroach upon or partition any lands within a park for his or her own purposes.

## **Fires and Smoking**

18. No person shall make or set a fire within a park without the prior written permission of the General Manager, other than a self-contained barbecue in an area designated and posted for such purpose by the General Manager.

19. No person shall throw or place upon the ground within a park any lighted match, cigar, cigarette or other burning substance.

19.1 No person shall smoke within a park except in an area designated and posted for such purpose by the General Manager.

### **Interference**

20. No person shall wilfully or maliciously hinder, deter, or interrupt, or cause to be hindered, deterred or interrupted the General Manager, the employees, agents, contractors or volunteers of the City in the exercise of any of their duties.

### **Liquor**

21. No person shall possess liquor within a park at any time, except where the liquor is possessed pursuant to and in compliance with a license under the *Liquor Control and Licensing Act*, R.S.B.C. 1996, c.267, as amended.

### **Loitering**

22. No person shall loiter or take up temporary abode within a park.

### **Motorized Toys**

23. No person shall fly motorized model aircraft, sail motorized toy boats or drive or propel motorized toy vehicles within a park without the prior written permission of the General Manager unless in an area of a park posted for such purposes.

## **Nuisance**

24. No person shall within a park:
- (a) behave in a disorderly or offensive manner;
  - (b) molest or injure any other person; or
  - (c) interfere with the free use and enjoyment of the park by any other person.

## **Parachuting**

25. No person shall parachute or skydive within, into or from a park without the prior written permission of the General Manager.

## **Regulations**

26. No person shall violate any rule, regulation, notice, or any order or lawful direction of the General Manager. The General Manager may post precise hours and dates parks will be open to the public and no person shall enter, occupy or remain within a park contrary to those hours and dates.

## **Sale of Goods**

27. No person shall sell or expose for sale any refreshments or any article or thing or offer any service for a fee within a park without the prior written permission of the General Manager.

## **Waste**

28. No person shall foul or pollute any fountain, lake, stream, pool, well or spring within a park.

29. No person shall foul any water within any park and any lake, pool, pond, swimming pool or any other receptacle for water within any park or damage, injure in any way or destroy any of the works, pipes and fittings in connection therewith.
30. No person shall deposit any material or debris of any kind within a park without the prior written permission of the General Manager except for normal litter deposited in receptacles designated for such purpose.
31. No person shall remove any material or debris of any kind from a park without the prior written permission of the General Manager.
32. No person shall deposit cremated remains within a park, except in an area designated and posted for such purpose by the General Manager or except as carried out in a City cemetery in accordance with Surrey Cemeteries Regulation By-law, 1993, No. 11840, as amended.

### **Weapons**

33. No person shall carry or discharge any firearm, fireworks, airgun, sling shot, catapult, bows and arrows or other weapon or dangerous toy, or fire or explode any combustible or other explosive material within a park, without the prior written permission of the General Manager.

### **Wildlife**

34. No person shall within a park:
  - (a) fish or angle in any lake or stream without the prior written permission of the General Manager except in an area designated and posted for such purposes by the General Manager;
  - (b) molest, disturb, frighten, injure, trap or snare any bird or animal;
  - (c) feed fish, birds or animals;
  - (d) damage, destroy or disturb nests of birds; or

- (e) damage, destroy or alter natural area habitats.

## *Part 5*

### *Playgrounds, Courts and Games*

#### **Damage**

- 35. No person shall wilfully, maliciously or carelessly damage or destroy the utility of any court, green, grounds, or lawn, or in any way interfere with or obstruct their free use by those lawfully entitled to their use.

#### **Equipment**

- 36. No person shall play any games on any court, green, grounds or lawn unless wearing appropriate shoes and only with the requisite appliances for such games.

#### **Fees**

- 37. All fees and other charges imposed or designated for the use of any park, court, green, grounds or lawn shall be payable before the commencement of any games unless otherwise specifically arranged for with the General Manager.

#### **Golf**

- 38. No person shall play golf or strike a golf ball within a park other than in an area specifically provided for such purpose.

#### **Hours and Dates of Operation**

- 39. The General Manager may post precise hours and dates playgrounds, tennis courts, lawn bowling areas, or other recreational facilities will be open to the public and no person shall use any facility contrary to those hours and dates.

40. Notwithstanding Section 39, the General Manager may restrict the playing of games on any court, green, grounds or lawn within any park at any time.

### **Restrictions**

41. The General Manager may prescribe rules, regulations, terms and conditions respecting the playing of games within parks and no person shall play any games on any court, green, grounds or lawn except in accordance with those rules, regulations, terms and conditions.

## ***Part 6***

### ***Bathing Beaches and Swimming Pools***

#### **Applications for Private Rental**

42. The General Manager is authorized to receive, review and grant or refuse applications for private rentals for the use of any bathing beach or swimming pool, and may impose terms and conditions on any facility use permit granted for a private rental.

#### **Dress**

43. No person shall undress or dress in or adjacent to any bathing beach or swimming pool except in the places specifically provided for that purpose.

#### **Fishing**

44. No person shall fish, cast or haul in any net or other fishing contrivance from or adjacent to any bathing beach between May first (1st) and October first (1st) in each year.

#### **Health**

45. No person suffering from any contagious or communicable disease shall enter or bathe in any water at any bathing beach or in any swimming pool.

## **Hours and Dates of Operation**

46. The General Manager may advertise precise hours and dates swimming pools will be open to the public and no person shall use a swimming pool contrary to those hours and dates.
47. Notwithstanding Section 46, the General Manager may restrict the use of swimming pools at any time.

## **Interference**

48. No person shall disobey:
  - (a) the lawful command or order of any person having the superintendence, management or control of a bathing beach or swimming pool; or
  - (b) the command of any lifeguard or other person in charge of or superintending any bathing beach or swimming pool.
49. No person shall interfere with, obstruct, impede, hinder or prevent the discharge of the duties of any employee or any attendant, lifeguard or other person engaged in superintending, controlling, instructing or overseeing swimming, bathing or aquatic sports or games at any bathing beach or in any swimming pool.

## **Litter**

50. No person shall litter up, deposit or leave, or cause to be littered up, deposited or left, any matter or thing on any beach within a park or in any adjacent waters.



## **Nuisance**

51. No person shall play ball or any games so as to molest or interfere with or become a nuisance to the general public present at any bathing beach or swimming pool.
52. No person shall loiter or behave in such manner as to be objectionable to other persons or the general public present at or immediately adjacent to any bathing beach or swimming pool.
53. No person shall create any undue disturbance, congregation or alarm that will cause or tend to cause panic, excitement or any hazard, annoyance or interference with other persons or the general public present at or immediately adjacent to any bathing beach or swimming pool.

### ***Part 7***

### ***Animals***

## **Dogs**

54. No person owning or having custody, care or control of a dog shall allow the dog to be within a park unless the dog is kept on a leash of a maximum length of three (3) metres.
55. Notwithstanding Section 54, the General Manager may designate and post precise locations and hours where a dog may be permitted without a leash within a park. No person owning or having custody, care or control of a dog shall allow the dog to be within a park without a leash contrary to the designated times or outside of the designated areas and where permitted to be off leash, the dog must be under the direct control of a person.
56. The General Manager may designate and post precise locations and dates where dogs are not permitted within a park. No person owning or having custody, care or control of a dog shall allow the dog to be within a park in a designated "no dogs permitted" area.
57. No person owning or having custody, care or control of a dog or any other animal shall allow the dog or other animal to swim or enter into water contained in any reservoir, ocean, lake, pond, swimming pool or other receptacle for water within a park or

connected to a park or upon any ice within a park when such water is frozen, except in an area designated and posted by the General Manager for such an activity.

58. No person owning or having custody, care or control of a dog shall allow the dog to deposit excrement within a park unless that person immediately removes the excrement and disposes of it in a sanitary manner.

### **Horses**

59. No person owning or having custody, care or control of a horse shall allow the horse to be upon any beach within a park unless otherwise posted.
60. No person owning or having custody, care or control of a horse shall allow the horse to deposit excrement within a park unless that person immediately removes the excrement and disposes of it in a sanitary manner.
61. No person owning or having custody, care or control of a horse shall allow the horse to be within a park unless the person is in full control of the horse at all times through the use of appropriate equestrian restraint devices.

### **Other Animals**

62. No person owning or having custody, care or control of any animal or fowl shall allow the animal or fowl to run at large within a park or to feed upon any lands within a park without the prior written permission of the General Manager, Parks, Recreation and Culture.
63. No person shall cause or permit any animal to swim in or foul any waters within or adjacent to a park.

### **Restrictions**

64. No person shall ride or drive a horse or other animal within a park except upon a roadway or bridle path designated for horse or animal traffic and in accordance with signs posted by the General Manager, Parks, Recreation and Culture.

### ***Part 8***

### ***Vehicles***

#### **Parking**

65. No person shall park a vehicle within a park other than in a designated area and in accordance with posted signs or as otherwise directed by the General Manager, Parks, Recreation and Culture.

#### **Restrictions**

66. No person shall drive or propel or permit to be driven or propelled, any vehicle within a park except upon a driveway, roadway, path, lane or parking area designed for vehicular traffic.
67. No person shall use a vehicle to occupy or travel on any driveway, roadway, path, lane or boulevard within a park where signs have been posted prohibiting such use, occupation or travel.
68. No person shall drive or propel any vehicle within a park in any direction other than in the direction posted and in accordance with the regulations authorized by the General Manager for the respective driveway.
- 68.1 No person shall cycle on a trail or pathway in a manner or at a speed that could cause injury to other persons.

#### **Speed Limit**

69. No person shall drive a vehicle within a park at a rate of speed greater than 15 kilometers per hour.

### **Vehicles for Hire**

70. No person shall operate a vehicle for hire within any park for the purpose of taking on or discharging passengers for hire from or to any point within a park without the prior written permission of the General Manager.

### **Removal**

71. In addition to any other penalty provided for in this By-law, any vehicle found within a park in contravention of this By-law is subject to seizure and removal from the park at the expense of the owner or operator of the vehicle.

### **Exemptions**

72. The regulations in this Part 8 shall not apply to:
- (a) invalids' chairs or children's carriages propelled on footwalks provided that they do not interfere with the free use of footwalks by pedestrians;
  - (b) vehicles owned by the City or on behalf of the City; and
  - (c) emergency vehicles as defined in the *Motor Vehicle Act*, R.S.B.C. 1996, c. 318, as amended.

## ***Part 9***

### ***Special Events***

### **Authority to Grant Permits**

73. The General Manager is authorized to issue and to grant permits for the use of parks.

## **Prohibition**

74. No person shall hold a procession, march, drill, performance, ceremony, concert, gathering or meeting within a park without a valid permit issued by the General Manager.

### *Part 10*

#### *Permission to Act*

## **Conditions**

75. Every person who receives the written permission of the General Manager to act in manner which would otherwise be contrary to the provisions of this By-law shall at all times act in accordance with the conditions imposed by the written permission.

## **Indemnity**

76. Every person who receives the written permission of the General Manager shall indemnify and save harmless the City, and its elected and appointed officials, employees and agents from and against any and all claims, demands, suits or compensation arising, directly or indirectly, from the granting of the permission.

### *Part 11*

#### *Obstructions*

## **Obstructions**

77. No person shall use, occupy or travel on any driveway, roadway, path, lane or boulevard within a park in such manner as to obstruct or interfere with its lawful use by any person or traffic.
78. No person shall encumber, obstruct or cause to be encumbered or obstructed in any way any part of a park or any driveway, roadway, path, lane or boulevard within a park

without the prior written permission of the General Manager, Parks, Recreation and Culture.

### **Removal**

79. The General Manager, shall have the authority to order the removal, or to remove or cause to be removed, any obstruction or thing placed within a park contrary to the provisions of this By-law.
80. The General Manager is hereby authorized to direct any employee or agent of the City to do every lawful act required to have the obstruction or thing immediately removed from the park.
81. The General Manager shall have the authority to hold and to retain possession of every obstruction or thing until the owner has paid to the City a sum equal to all expenses incurred in the removal and the storage of the obstruction or thing until claimed by the owner.

### ***Part 12***

### ***Offences and Penalties***

#### **Offences**

82. Every person who violates any of the provisions of this By-law or who suffers or permits any act or thing to be done in contravention of this By-law or who neglects to do or refrains from doing any act or thing which violates any of the provisions of this By-law shall be liable to the penalties hereby imposed and each day that such violation is permitted to exist shall constitute a separate offence.

#### **Penalties**

83. Any person who violates any of the provisions of this By-law shall upon summary conviction, be liable to a penalty of not less than \$50 and not more than \$2,000 plus the

cost of the prosecution, or to a term of imprisonment not exceeding three (3) months, or both.

***Part 13***  
***General Provisions***

**Repealment**

84. "Surrey Parks and Recreation Facilities Regulation By-law, 1974, No. 4395", as amended, is hereby repealed.

**Commencement**

85. This By-law shall come into force on the date of final adoption hereof.

PASSED THREE READINGS on the 6th day of July, 1998.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk and sealed with the corporate seal on the 13th day of July, 1998.

\_\_\_\_\_ MAYOR

\_\_\_\_\_ CLERK

CITY OF SURREY

BY-LAW NO. 14731

A by-law to provide for the regulation of persons, their premises, and their activities to further the care, protection and preservation of the health of the inhabitants of the City.

.....

WHEREAS in pursuance of the provisions of the *Local Government Act*, R.S.B.C. 1996, c.323, as amended and subject to the *Health Act*, R.S.B.C. 1996, c.179, the City Council may by By-law, enact regulations to further the care, protection, promotion and preservation of the health and safety of the inhabitants of the City;

AND WHEREAS it is deemed advisable to provide for adequate health, sanitation and protective measures for persons attending special events where large numbers of people are in attendance or may be anticipated to be in attendance;

NOW, THEREFORE, the City Council of the City of Surrey, in open meeting assembled, ENACTS AS FOLLOWS:

1. This By-law may be cited for all purposes as "Special Events Regulation By-law, 2002, No. 14731".
2. This By-law shall not be construed so as to apply to:
  - (1) gatherings held in public parks;
  - (2) gatherings held in community halls;
  - (3) gatherings held on land zoned PA-2 in accordance with the Surrey Zoning By-law, 1993, No. 12000;
  - (4) gatherings held on School Board land with the permission of the Superintendent of Schools; and
  - (5) filming.
3. Subject to Section 2, no person being the owner or occupier of land shall allow the land to be used as a gathering place for:



- (a) Two Hundred and Fifty (250) or more persons where the consumption of alcoholic beverages has been banned; or
- (b) One Hundred and Twenty-five (125) or more persons where any person, group or organization plans to sell or otherwise dispense of alcoholic beverages or the owner or occupier of the land permits persons attending at the gathering to consume alcoholic beverages,

until a permit has been issued for the gathering.

4. Subject to Section 2, an Event Organizer wishing to organize or hold a special event or gathering must complete an event application provided by the City for that purpose. For the purposes of this By-law, "Event Organizer" means the person who has the financial responsibility for the special event or gathering including contracting with the entertainers, ambulance and fire services, security firm, having use of or renting the facility or site, and advertising the special event or gathering.

5. Application, in writing, for a permit to hold such an event, congregation or gathering of people shall be made to the City Manager (or his/her designate), at the City of Surrey, City Hall, 14245 - 56 Avenue, Surrey, British Columbia:

- (a) where no alcoholic beverages are to be consumed, or anticipated to be consumed, not less than three months (90) days; or
- (b) where alcoholic beverages are to be consumed or reasonably anticipated to be consumed, not less than four months (120) days,

before the first day on which the event, congregation or gathering of people is to be held.

6. The event permit application specified in Section 5 must:

- (a) be signed by the Event Organizer; and
- (b) be presented to the City Manager or his/her designate in accordance with Section 5.

7. Every application for a permit under this By-law shall be accompanied by the hereinafter required approvals which shall be in writing and shall be signed by the appropriate persons or officials:
- (a) the approval of the registered owner and the occupier of the land upon which the event, congregation or gathering of people is to be held;
  - (b) a certificate of the Medical Health Officer/Public Health Inspector for the City of Surrey that adequate arrangements have been made for the following:
    - (1) domestic water supply;
    - (2) toilet facilities;
    - (3) garbage collection and removal; and
    - (4) food and drink storage, dispensing, preparation and use;
  - (c) a statement from the Commanding Officer of the Surrey Detachment of the Royal Canadian Mounted Police, or his/her designate, to the effect that adequate arrangements have been made for the following:
    - (1) the parking of automobiles and all other means of transport;
    - (2) policing and other necessary security on and around the site;
    - (3) traffic control on and around the site (including access routes for emergency vehicles);
    - (4) provision of a police and security command post (if deemed advisable by the Commanding Officer);
    - (5) additional policing services, on the basis of:
      - (i) a minimum of two officers for the first 500 persons; and
      - (ii) a further officer for each additional 250 persons, or portion thereof, up to the maximum capacity of the facility or site, where applicable, and as established in the event application. Prior to the issuance of the event permit, payment for the additional policing services must be made to the City.
    - (6) The Commanding Officer may:
      - (i) reduce the number of officers described in subsection 5(c)(5); and

- (ii) approve the use of Accredited Volunteers. For the purposes of this By-law "Accredited Volunteers" means volunteers under the direction and control of the Event Organizer who have been approved by the Commanding Officer;
- (d) a statement from the General Manager, Planning and Development, or his/her designate, that adequate arrangements have been made for fire and life safety for the site and that all accommodation to be provided thereon will conform to the requirements of the *BC Building Code*;
- (e) a policy of comprehensive general liability insurance with a per occurrence limit of not less than \$2,000,000 and an endorsement to add the City of Surrey as additional insured to protect the City in the event of bodily injury, including death, and property damage liability that may result from or arise out of the holding of the special event or gathering and to indemnify the City for damage to and destruction of City property that may occur by reason of the special event or gathering. The policy of insurance shall contain a cross liability clause and shall be in a form acceptable to the City of Surrey, Risk & Customer Services Division;
- (f) an electrical permit be obtained, if required, from the Electrical Section of the Planning and Development Department in adherence to Electrical Inspection Safety By-law, 1976, No. 4832;
- (g) approval from the General Manager, Engineering or his/her designate expressing satisfaction that sufficient arrangements have been made for the following, if applicable:
  - (1) the parking of automobiles and other means of transport;
  - (2) traffic control on and around the site, including access routes for emergency vehicles;
  - (3) provision of signs, barricades, other traffic control devices, and/or traffic control personnel, as may be deemed necessary and/or appropriate by the General Manager, Engineering or his/her designate; and

- (4) where applicable, sets out the estimated cost to provide public works services for the special event;
  - (h) a statement from the Manager, By-laws and Licensing Services or his/her designate indicating the event is not in violation of existing by-laws (ex: noise, parking, signage, business license to sell products, etc.). Any exemptions or extensions must be approved in writing by the Manager, By-laws and Licensing Services or his/her designate.
- 8. Where applicable, applicants for events are responsible for all costs incurred by the special event, including the cost to provide public works, fire services, additional policing, and additional administrative services, and to restore the site after the event.
  - (a) The applicant shall post a performance bond, as estimated by the City to provide public works, fire services, police, and additional administrative services, by cash, certified cheque or letter of credit, with the City before the issuance of a permit.
  - (b) The applicant may be required, as a condition of permit issuance, to post a performance bond with the City, in an amount satisfactory to the City, to restore the site after the special event.
- 9. Once approvals are obtained from the persons and officials specified in Section 6, a special event permit will be issued by the City Manager, or his/her designate. This permit must:
  - (a) be displayed or available on site for inspection by any of the persons or officials specified in Section 7; and
  - (b) be accompanied with all supporting approvals and permits.
- 10. Failure to comply with any requirements specified pursuant to Section 6, Section 7 and Section 8, will render invalid any permit issued pursuant to this By-law.
- 11. (1) Every person who violates any of the provisions of this By-law, or who suffers or permits any act or thing to be done in contravention of any of the provisions of this By-law, or who neglects to do, or refrains from doing, anything required to be

done by any of the provisions of this By-law, or who does any act which violates any of the provisions of this By-law, will be guilty of an infraction and will be liable to the penalties imposed by this By-law.

(2) A person who violates any of the provisions of this By-law, will upon summary conviction be liable to a penalty of not less than \$100.00 and not more than \$5,000.00, plus the costs of the prosecution.

12. "The Control of Special Events By-law, 1975, No. 4682" as amended, is hereby repealed.

PASSED THREE READINGS on the 17th day of June, 2002.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 24th day of June, 2002.

\_\_\_\_\_MAYOR

\_\_\_\_\_CLERK